**USER STORY: Victoria Queen**

As a Commercial Administrator for Purchasing and Sales I want to receive notifications to alert me of orders placed by the senior purchasing assistants (SPA)

I need to be able determine the level of priority for each notification so I can deal with the urgent ones first and reject them if necessary.

So that I can review orders before they are sent to the suppliers and alert the SPA’s of any rejections in an appropriate time period for the level of urgency for each order.

**USER STORY: William Bolt**

As a Purchasing Sales Executive I want to be able to know what the current stock levels are, set minimum stock levels for each product, see what the suppliers cost and delivery times are as well as run reports at sequential intervals to analyse our purchasing habits.

I need to be able to have the orders electronically rather paper based so that we can accurately see the delivery times for each supplier and the delivery costs for a particular product from a particular supplier.

So that I have the ability to renegotiate delivery times or product price as well as handle audits, ensuring the business is more efficient.

**USER STORY: David Whales**

As a Senior Purchasing Assistant I want to be able to place orders electronically and receive notifications for products in my category that are below the minimum stock level.

I need to be able to notify my manager that an order requires their approval.

So that I can place orders for low stock automatically and in a timely and efficient manner.